



Conference Call Meeting: Monday, January 23, 2012 4:05 pm

Type of Meeting: CoADE Executive Board Conference Call Meeting

Meeting Facilitator: Karen Lemke

Officers Present: President Karen Lemke, President-elect Kelly Zepp, Vice President Cameron Cooper, Immediate Past President Susan Konantz, Treasurer Jean Olsen, Secretary Jeanine Lewis

1) Spring 2012 CoADE Conference:

Karen Patty-Graham, NADE Past President, will be the Keynote speaker at the conference. President K. Lemke will complete the application for a Type A grant from NADE for Keynote speaker's expenses.

President-elect K. Zepp will update the Call for Proposals and send it as an attachment to Secretary J. Lewis to send out to the membership and other Colorado developmental educators. President-elect K. Zepp will also send the Call for Proposals to CoADE Webmaster, J. Brinkmann for placement on the CoADE website. Deadline for submission of proposals for conference will be March 16, 2012.

President K. Lemke has scheduled a conference meeting with her campus conference committee for Friday, January 27, 2012. The committee will work on identifying a conference hotel, soliciting vendors to sponsor conference activities, reserving space utilization, etc. A list of vendors and amounts pledged will be provided to the CoADE Board by February 13, 2012 for the next conference call.

2) NADE 2013 Meeting at CoADE Spring Conference:

NADE Conference Manager, Karen Patty-Graham, has requested a before dinner planning meeting for NADE 2013 on Thursday, April 12, 2012. President K. Lemke and Secretary J. Lewis will contact NADE 2013 Conference Chairs, Tina Getz and Art Terrazas, to confirm the meeting time and location. President K. Lemke will reserve a conference room for this meeting.

Karen Patty-Graham has also offered to hold a NADE Certification workshop at the CoADE conference. Secretary J. Lewis will contact Karen Patty-Graham to seek clarification as to what type of workshop she is offering to present, or perhaps the possibility of offering a breakout session to give information as to what certification NADE provides.

3) Follow-up on scholarships for NADE 2012 and "Celebration Breakfast" Reimbursement Process:

CoADE has given 12 scholarships of \$250 each for individuals to attend NADE 2012 in Orlando. The NADE planning team has also agreed to cover the \$30 "Celebration Breakfast" cost for CoADE members participating in the "Celebration Breakfast" activities such as the skit and decorating for the breakfast. Reimbursement will be made following the NADE conference. Verification of participation by the NADE 2013 chairs and paper receipts for the cost of the breakfast are required to receive the reimbursement. Paper receipt needs to be sent or emailed to NADE 2013 Treasurer, Jeanine Lewis, Jeanine.lewis@aims.edu

4) RMCTA and CRLA participation at the Spring 2012 CoADE Conference:

Discussion was held as to how CoADE may invite RMCTA and CRLA members to attend and participate in the spring conference. It was suggested to have a proposal/presentation strand which might attract individuals from RMCTA and CRLA. Secretary J. Lewis will include a message in the email that announces the Call for Proposals soliciting presentations that would be of interest to educators in learning centers and testing administration departments as well as the reading, English, and mathematics.

5) CoADE's traveling Lifetime Achievement plaque:

Shawna Mahan of Pikes Peak Community College currently has the CoADE traveling Lifetime Achievement plaque. A list of CoADE awards and a list of NADE awards will be placed in the spring conference program for CoADE members to peruse and make nominations for the fall CoADE conference.

6) CoADE institutional membership:

Tabled to next month's meeting

7) Resignation of CoADE Treasurer Announced:

CoADE Treasurer, Jean Olsen, announced her resignation from office effective following the CoADE 2012 Spring Conference fiscal duties. It is with sincere gratitude that the CoADE Board extends to Jean an appreciation for all of her work the past three years as CoADE Treasurer.

The meeting adjourned at 5:02 pm.

Next meeting: February 13, 2012 4:00 pm