

## CoADE Board Meeting MINUTES

Thursday, November 17, 2016

Online via Google Hangout

Present: Emily, Val, Becky and Ray; Absent: Lindsey, Kimi, and Aaron

- I. Welcome: Meeting Began at 2:35pm
- II. Minutes: No minutes from the previous meeting were submitted at this meeting.
- III. Reports
  - a. President-Elect: No report.
  - b. Vice President: No report.
  - c. Secretary: No report.
  - d. Treasurer: No report.
  - e. Webmaster: No report.
  - f. Past-President: No report.
- IV. Old Business
  - a. Fall Conference Recap
    - i. Overall attendance and funds: Lindsey reports 55 attendees. Funds TBA.
    - ii. Vote to award free Spring registration as prizes to seven codebreakers: Sent via email.
    - iii. Highlights and growth spots for Spring:
      1. We had too many presenters and too many sessions; this made for not enough time in good sessions.
      2. The snacks for the road were a nice touch.
      3. Plenty of food and coffee constantly available were nice.
      4. We need to amp up our marketing for future conference to increase attendance.
      5. We had enough room to host the attendees comfortably.
      6. Need to ensure that we survey participants after the conference.
- V. New Business:
  - a. 2016-2017 Goal Setting:
    - i. Re-establish 501c3 Status: Lindsey will be working on this.
    - ii. Support NADE attendance: We will be working on this (vote sent via email).
    - iii. Craft a sustainable conference fee and dues structure: Vote sent via email and Emily will be following up with NADE to see how the new practice works.
    - iv. Reinvigorate the CoADE Educator Award: Emily and (?) will work on this.
    - v. Revise our by-laws to indicate changes in board structure: Vote completed via Fall Conference; need to update this on the CoADE Website.
    - vi. Others: Make CoADE Vibrant and Active & talk up CoADE at 2:2.
  - b. Spring Conference
    - i. Location: Aaron confirmed that SP17 Conference will be at FRCC Westminster.
    - ii. Theme: "Lucky to be Educators" will be the conference theme.
- VI. Next Meeting: End of January—Enjoy the Holidays!
- VII. Adjourned at 3:30pm