



Conference Call Meeting: Monday, August 13, 2012 4:00 pm

Type of Meeting: CoADE Executive Board Conference Call Meeting

Meeting Facilitator: Karen Lemke

Officers Present: President Karen Lemke, President-elect Kelly Zepp, Vice President Cameron Cooper, Treasurer Jean Olsen, Secretary Jeanine Lewis, Immediate Past President Susan Konantz

1) CoADE Fall 2012 Conference

The major topic of conversation and discussion was the progress of planning and organization of the Fall 2012 Conference. Vice President C. Cooper presented the Call for Proposals and with minor adjustments, it was accepted for distribution. Secretary J. Lewis will send out the Call for Proposals, the flyer announcing the conference and keynote speaker, and a web link for registering online to attend the conference by August 12, 2012. Due date for submitting a proposal to present at the conference will be September 28, 2012. Registration deadline to attend the conference is October 5, 2012. All presenters must register for the conference.

Discussion was held on overnight lodging in Durango for the conference attendees. It was decided to not have a hosting conference hotel. Conference attendees may check online for lodging in the Durango area. Conference attendees may be able to seek overnight lodging in the residence hall at Fort Lewis College on a first come first served basis due to limited space.

President-elect K. Zepp requested financial support to attend the Fall 2012 CoADE Conference in Durango. Decision making was tabled until the next CoADE Board meeting.

Business meeting at the CoADE Fall 2012 Conference will include the election of CoADE Board officers. Slate of officers to be elected will include:

President-elect (one-year term of office to be followed by one year as CoADE President)

Vice President (one-year term of office)

Treasurer (two-year term of office)

Secretary (one-year interim position)

2) CoADE Secretary Resignation

Secretary J. Lewis submitted resignation of office effective at the October Fall 2012 CoADE Conference. Resignation was accepted by the CoADE Board.

3) CoADE Fall 2013 Conference

It was suggested that CoADE might look into hosting the Fall 2013 CoADE Conference at the Community College of Denver.

CoADE meeting adjourned.

Next meeting: September 10, 2012 4:00 p.m.